

## Cytundeb Cyfethol

Yn unol â (Rheoliadau Cyd-bwyllgor Corfforedig y Gogledd 2021 a Rheoliadau Cyd-bwyllgor Corfforedig (Cyffredinol) (Cymru) 2022, mae'r Cyd-bwyllgor Corfforedig wedi cytuno i benodi:

**y Cynghorydd XXXXX**, Cyngor Sir XXX yn Aelod Cyfetholedig ar y telerau a ganlyn:

### 1. Pwyllgor/Is-bwyllgor:

Penodir yr Aelod Cyfetholedig i'r  
**Is-bwyllgor Cynllunio Strategol**

### 2. Cyfnod

Penodir yr Aelod Cyfetholedig am gyfnod ei aelodaeth gyda'r Cyngor neu am gyfnod y Cyngor, pa'r un bynnag yw'r byrraf.

Daw'r cyfetholiad i ben os yw Aelod yn ymddiswyddo o'r Is-bwyllgor neu os nad yw bellach yn dal y Portffolio Polisi Cynllunio yn ei Gyngor Cyfansoddol.

Gall y CBC amrywio neu derfynu'r cytundeb cyfethol hwn.

### 3. Swyddogaethau

Dim ond mewn perthynas â'r swyddogaeth(au) a ganlyn y caniateir i'r Aelod Cyfetholedig weithredu:

Paratoi cynllun datblygu strategol (yn unol â Rhan 6 Deddf Cynllunio a Phrynu Gorfodol 2004), a chaiff wneud unrhyw beth i hwyluso neu sy'n ffafriol i ymarfer ei swyddogaethau, heblaw am y swyddogaethau hynny a nodir yn rheoliad 15(1)(b)(i)-(viii),

### 4. Diben a Swyddogaethau

Penodir yr Aelod Cyfetholedig er diben 3 uchod ac i weithredu'r swyddogaethau fel y nodwyd hwy yn y Cylch Gorchwyl ar gyfer yr Is-bwyllgor (gweler isod).

## Co-option Agreement

In accordance with The North Wales Corporate Joint Committee Regulations 2021, and The Corporate Joint Committee (General)(Wales) Regulations 2022, the Corporate Joint Committee has agreed to appoint:

**Councillor XXXX**, XXXX County Council as a co-opted Member on the following terms:

### 1. Committee/Sub-Committee:

The co-opted Member is appointed to the  
**Strategic Planning Sub-Committee**

### 2. Term

The co-opted Member is appointed for the period of their membership of their Council, or for the term of the Council, whichever is the lesser.

Co-option ends if a Member resigns from the sub-committee or no longer holds the Planning Policy Portfolio at their Constituent Council.

The CJC may vary or terminate the co-option agreement.

### 3. Functions

The co-opted Member may act only in relation to the following function(s):

Preparation of a strategic development plan (and accordingly Part 6 of the Planning and Compulsory Purchase Act 2004), and may do anything to facilitate or which is incidental or conducive to the exercise of its functions, save for those functions as set out in reg.15(1)(b)(i)-(viii),

### 4. Purpose and Functions

The co-opted Member is appointed for the purpose of 3. above, and to carry out the functions as set out in the Terms of Reference for the Sub-Committee (see below).

### 5. Voting Rights

**5. Hawliau Pleidleisio**

Yng nghyswllt y swyddogaethau uchod, mae gan yr Aelod Cyfetholedig yr hawl i bleidleisio mewn cyfarfod o'r Is-bwyllgor ar bob mater sydd yng Nghylch Gorchwyl yr Is-bwyllgor.

**6. Cod Ymddygiad**

Mae'r Aelod Cyfetholedig yn cytuno i lynu at y Cod Ymddygiad i Aelodau fel y mabwysiadwyd gan y CBC.

**8. Cymeradwyaeth**

Cytunir ar delerau y Cytundeb Cyfethol hwn, a drwy arwyddo mae'r Aelodau'n cadarnhau nad ydynt wedi eu diarddel rhag bod yn aelod cyfetholedig yn unol â rheol 9A Rheoliadau Cyd-bwyllgor Corfforedig y Gogledd (Cymru) 2021

In respect of the above functions, the co-opted Member is entitled to vote in a meeting of the Sub-Committee on all matters within the Sub Committee's Terms of Reference.

**6. Code of Conduct**

The co-opted Member agrees to abide by the Code of Conduct for Members as adopted by the CJC.

**8. Approval**

The terms of this Co-Option Agreement are agreed, and by signing Members confirm that they are not disqualified from being a co-opted member further to reg.9A of the North Wales Corporate Joint Committee (Wales) Regulations 2021

Llofnod:

Signed .....

Enw'r Aelod Cyfetholedig:

Co-Opted Member name: .....

Dyddiedig:

Dated: .....

## **IS-BWYLLGOR CYNLLUNIO STRATEGOL – CYLCH GORCHWYL**

### Swyddogaethau'r Is-bwyllgor Cynllunio Strategol

Bydd yr Is-bwyllgor yn goruchwyllo'r swyddogaethau penodol a ganlyn yn y gorchymyn a gyflwynir, yn unol â Rheoliadau Cynllunio Gwlad a Thref (Cynllun Datblygu Strategol) (Cymru) 2021 cyn cyngori a cheisio cymeradwyaeth y CBC (sylwer hefyd y cyfyngiadau ar gyflawni swyddogaeth o dan Adran 6):

Ystyried a datblygu sylfaen dystiolaeth gadarn sydd ei hangen ar gyfer y CDS a gefnogir gan weithgorau'r CDS ac mewn partneriaeth â'r Awdurdodau Cynllunio Lleol rhanbarthol.

Goruchwyllo'r dasg o adnabod cyrff ymgynghori i gymryd rhan yn y broses CDS – 'cyffredinol' a 'penodol' (Rheoliad 5 & 6),

Paratoi Cytundeb Cyflawni drafft (Amserlen a Chynllun Cyfranogiad Cymunedol) ar gyfer paratoi'r CDS a'r SA/SEA – gan gynnwys gofynion ymgysylltu, cynnwys, hysbysu a chyhoeddi (Rheoliadau 7 i 12)

Paratoi'r CDS (Ffurf, Cynnwys y CDS a'r Map Cynigion) yn unol â (Rheoliadau 13 i 14)

Ystyried materion ychwanegol y mae angen rhoi gwybod i'r CBC amdanynt, sef Adran 108 o Ddeddf Trafnidiaeth 2000 a materion eraill (Rheoliad 15)

Ymgymryd â'r galw am leoliadau a safleoedd strategol ymgeisiol a pharatoi "cofrestr safleoedd a lleoliadau strategol ymgeisiol" er mwyn rhoi gwybod am yr argaeledd tir ledled y rhanbarth (Rheoliad 16 (1)(b)-(d))

Goruchwyllo'r gwaith o gynhyrchu cynigion Cyn-adneuo y CDS (dogfennau paratoi, cyfranogiad a chynigion) – at ddiben ystyried ystod o opsiynau a strategaethau amgen (Rheoliad 16 i 17).

Goruchwyllo'r gwaith o gynhyrchu Arfarniad Cynaliadwyedd SDP (SA) ac Asesiad Amgylcheddol Strategol (SEA) y CDS yn unol â (a39 (2) Deddf Cynllunio a Phryniant Gorfodol 2004 (fel y'i diwygiwyd) a Rheoliadau SEA 5(2) a 5(4) yn y drefn honno).

Paratoi a chynnal yr ymgynghoriad cyhoeddus cyn-adneuo angenrheidiol (Rheoliad 18)

Paratoi'r adroddiad sylwadau ymgynghoriad cyhoeddus cyn-adneuo ar gyfer y CBC (Rheoliad 19)

Goruchwyllo'r gwaith o baratoi'r Cynllun Adnau – Dogfennau i'w paratoi, gofynion hysbysu a chyhoeddi, ymgynghoriad cyhoeddus statudol (isafswm o 6 wythnos) ac ystyried sylwadau (Rheoliadau 20 i 22)

Paratoi cyflwyno'r CDS i'w archwilio – Dogfennau i'w paratoi/eu cyflwyno, gofynion cyhoeddi a hysbysu (Rheoliad 23)

Paratoi ar gyfer a rheoli'r Archwiliad Annibynnol o'r CDS gan gynnwys gofynion hysbysu a chyhoeddi (Rheoliad 24)

Ystyried ac ymateb i Adroddiad yr Arolygwr – gan gynnwys gofynion hysbysu a chyhoeddi (Rheoliad 25)

Lle bo angen, bydd yr is-bwyllgor yn ymateb i faterion sy'n ymwneud â 'materion sy'n atal mabwysiadu' (Rheoliad 26), 'cyfarwyddyd i addasu'r CDS' (Rheoliad 27) a 'galw i mewn' (Rheoliadau 28 – 32)

Paratoi i Fabwysiadu – gan gynnwys gweithdrefnau mabwysiadu, hysbysu a gofynion cyhoeddi (Rheoliad 35)

Goruchwyllo'r gwaith o gynhyrchu'r Adroddiad Monitro Blynyddol (AMR) – gan gynnwys gofynion cynnwys, cyhoeddi a hysbysu (Rheoliad 27).

Goruchwyllo'r gwaith o gynhyrchu Adroddiad Adolygu'r CDS (dim hwyrach na 6 blynedd ar ôl mabwysiadu) (Rheoliad 39)

## **Rheoli Prosiectau a Rhaglenni**

cydlynu'r gwaith o gynllunio, datblygu a chyflawni Rhaglen(ni)/Prosiect(au) perthnasol o fewn y Cylch Gorchwyl hwn;

monitro ac adolygu cynnydd ac effaith y Rhaglen(ni)/Prosiect(au) perthnasol, a chyflwyno unrhyw argymhellion i'r Cyd-bwyllgor Corfforedig.

Monitro ac adolygu lefel a defnydd a gwerth am arian adnoddau gan gynnwys staff, a gwneud argymhellion i'r CBC mewn perthynas â'r materion hyn pan fo'n ystyried bod hynny'n briodol.

Monitro ac adolygu lefel a defnydd yr adnoddau sydd eu hangen gan gynnwys staff, a gwneud argymhellion i'r CBC mewn perthynas â'r materion hyn pan fo'n ystyried bod hynny'n briodol.

## **Rheoli Perfformiad**

Bydd yn ymgymryd â'r isod:

Cydlynu'r broses adrodd am berfformiad i'r CBC o leiaf yn Chwarterol yn unol â Chytundeb Cyflawni'r CDS neu fel y gweithredir gan y CBC.

Cydlynu a chyflwyno Adroddiad Monitro Blynyddol (AMR) statudol i'r CBC wedi mabwysiadu'r CDS

Cyflwyno Adroddiad Adolygu CDS i'r CBC lle bo angen o dan reoliadau statudol neu'n gynnar os daw'r AMR i gasgliad gwahanol.

## **STRATEGIC PLANNING SUB-COMMITTEE - TERMS OF REFERENCE**

### Functions of the Strategic Planning Sub-Committee

The Sub-committee will oversee the following specific functions in the order presented, as per The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021 prior to advising and seeking approval of the CJC (note also the limitations on discharging function under Section 6):

Consider and develop a robust evidence base required for the SDP supported by the SDP working groups and in partnership with the regional Local Planning Authorities.

Oversee the Identification of consultation bodies to be engaged in the SDP process – ‘general’ and ‘specific’ (Regulation 5 & 6),

Prepare a draft Delivery Agreement (Timetable and Community Involvement Scheme) for preparation of the SDP and SA/SEA – including engagement, content, notification and publication requirements (Regulations 7 to 12)

Prepare the LDP (Form, Content of the SDP and Proposals Map) in line with (Regulations 13 to 14)

Have regard to additional matters that the CJC need to be informed of, that being Section 108 of the Transport Act 2000 and other matters (Regulation 15)

Undertake a call for candidate strategic locations and sites and prepare a “candidate strategic sites and locations register” for the purposes of informing land availability across the region (Regulation 16 (1)(b)-(d))

Oversee the production of the SDP Pre-deposit proposals (preparation, participation and proposals documents) – for the purpose of considering a range of alternative options and strategies (Regulation 16 to 17).

Oversee the production of the SDP Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) in line with (s39 (2) Planning and Compulsory Act 2004 (as amended) and SEA Regulations 5(2) and 5(4) respectively).

Prepare and undertake the necessary pre-deposit public consultation (Regulation 18)

Prepare the Pre-deposit public consultation representations report for the CJC (Regulation 19)

Oversee the Deposit Plan preparation – Documents to be prepared, notification and publication requirements, statutory public consultation (6 weeks minimum) and consideration of representations (Regulations 20 to 22)

Prepare submission of the SDP for examination – Documents to be prepared/submitted, publication and notification requirements (Regulation 23)

Prepare for and manage the Independent Examination of the SDP including notification and publication requirements (Regulation 24)

Consider and respond to the Inspectors Report - including notification and publication requirements (Regulation 25)

Where necessary, the sub-committee will respond to matters related to 'matters preventing adoption' (Regulation 26), 'direction to modify the SDP' (Regulation 27) and 'call in' (Regulations 28 – 32)

Prepare for Adoption – including adoption procedures, notification and publication requirements (Regulation 35)

Oversee the production of the Annual Monitoring Report (AMR) - including content, publication and notification requirements (Regulation 27).

Oversee the production of the SDP Review and Review Report (no later than 6 years following adoption) (Regulation 39)

### **Programme & Project Management**

to co-ordinate the planning, development and delivery of relevant Programme(s) / Project(s) within these Terms of Reference;

to monitor and review progress and impact of relevant Programme(s) / Project(s), and to put forward any recommendations to the Corporate Joint Committee.

To monitor and review the level and deployment and value for money of resources including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

To monitor and review the level and deployment of resources required including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

### **Performance Management**

The following will be undertaken:

To co-ordinate the reporting of performance to the CJC at least Quarterly in line with the SDP Delivery Agreement or as actioned by the CJC

To co-ordinate and present a statutory Annual Monitoring Report (AMR) to the CJC upon adoption of the SDP

To present a SDP Review Report to the CJC where required under statutory regulation or early if the AMR concludes otherwise.